

OLPH Podcasting Policy

A **podcast** is a digital audio file that can be available over the Internet for playback on portable media players (such as .mp3 players), on websites, or on personal computers. Podcasts were originally audio-only but may now contain still images, video, and chapters identifying major sections or ideas. Audio podcasts are usually an MP3 file and are the most common types of podcasts. Enhanced podcasts can have images with the audio. Video podcasts are movies, complete with sound and can be in a variety of formats, but MPEG-4 is the most popular.

Uses of podcasting:

- to extend class time
- to provide review activities
- to record student work
- to share ideas
- as an alternative assessment

Students who podcast have an opportunity to develop writing skills as well as speaking skills.

OLPH Podcasting Guidelines

- Students will never divulge any personal information about themselves or their classmates in podcasts.
- Students will always use classroom acceptable language in their recordings.
- Students will be respectful of copyright law regarding material placed into podcasts.