



**Our Lady of Perpetual Help School**  
**3221 Santee Rd. Bethlehem, PA 18020**

### Temporary Device Usage Policy ~ Covid-19

(School Copy)

To help ensure students have access to the tools and resources they need to complete their school work, **Our Lady of Perpetual Help School** is assigning a device for instructional use at home. The assigned device is to be used for educational purposes only, no changes to the hardware are allowed. It is the responsibility of the Parent/Guardian and student to protect the assigned device from damage, loss, or theft. The assigned device will be returned in the same condition it was issued (except for normal wear and tear).

In the case, the device is lost, stolen or damaged the parent/guardian/student agrees to contact the school within five business days so that appropriate procedures can be put into action to ensure replacement. Parent/Guardian will reimburse the cost of \$250 to **Our Lady of Perpetual Help School** for a replacement should the student device be damaged, lost, or stolen. The costs incurred will not exceed the original cost of the device and the charger. **Our Lady of Perpetual Help School** reserves the right to add this cost to the student's tuition bill in the event the device is damaged, lost, or stolen.

Student Name \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

**For Office Use only:**

**Inventory Number** \_\_\_\_\_

**Device Name** \_\_\_\_\_



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