



## Parent and Student Google Apps Permission Form

Our Lady of Perpetual Help School has the ability to create accounts for students to allow for collaborative sharing using Google Apps for Education on our [olphbeth.org](http://olphbeth.org) domain. These accounts will be used for school-related projects. All expectations in the **OLPH Acceptable Use Policy** and standards for student conduct apply to this digital environment. No student account will be enabled without written parent/guardian permission.

**Email Address** Students will be assigned an [olphbeth.org](http://olphbeth.org) student email account. This account will be considered the student's official school email address until the student is no longer enrolled in Our Lady of Perpetual School or until a parent/guardian withdraws permission for the student account in writing. The naming convention will be first name, last initial, and year of graduation from 8th-grade @olphbeth.org. Should a student need to email a teacher they must email via the teacher's official [olphbeth.org](http://olphbeth.org) school account.

**Conduct** Students must observe the same rules for behavior online as in the traditional classroom. No inappropriate language or bullying will be tolerated. Communication with others in the [olphbeth.org](http://olphbeth.org) domain should always be curriculum related and students must realize that accounts are monitored.

**Access** to the **Google Apps for Education** student account is considered a privilege. The school maintains the right to immediately withdraw the access and use of the account when there is reason to believe that inappropriate conduct has occurred. Consequences will be based on existing school conduct policies.

**Security** Our Lady of Perpetual Help School uses a Sonicwall content filter for Internet sites and will enable message content filtering as needed via the administrative options for the Google Apps domain. Although we intend to make use of message filtering there is no guarantee that an email from one [olphbeth.org](http://olphbeth.org) user to another will not contain something inappropriate. Situations will be dealt with on a case-by-case basis as the need arises and the filtering will be updated as necessary.

**Privacy** Our Lady of Perpetual Help School reserves the right to access and review content in the Google Apps for Education [olphbeth.org](http://olphbeth.org) system at any time. We also comply with all federal privacy laws. Additionally, parents/guardians may access and review their student's [olphbeth.org](http://olphbeth.org) account at any time. Students are strongly encouraged to share passwords **with parents/guardians only**.

As with any educational endeavor, we feel that a strong partnership with families is essential to a successful experience. Therefore, we request permission to provide a Google Apps [olphbeth.org](http://olphbeth.org) account to your child. Please fill out and return this permission slip to your child's school. This permission form will remain on file and the permission in effect, until written notice is submitted to the school or the student, is no longer enrolled in Our Lady of Perpetual Help School.

I have read the **Google Apps for Education - Information** (Find it here [Handbook & Resources](#)), \* **required**

\_\_\_\_\_ I give permission for my child \_\_\_\_\_ to be assigned a Google Apps/[olphbeth.org](http://olphbeth.org) account.

\_\_\_\_\_ My child does not have my permission to use a Google apps/[olphbeth.org](http://olphbeth.org) account.

**Parent Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

I agree to follow the guidelines stated above as well as the **OLPH Acceptable Internet Use Policy** (Find it here [Handbook & Resources](#)) in the use of my [olphbeth.org](http://olphbeth.org) account. \* **required**

**Student Name:** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Date** \_\_\_\_\_